# YAŞAR UNIVERSITY
International Office

Exchange Programme **Incoming Student** APPLICATION FORM

Dear Applicant,

Thank you for applying to Yasar University's student exchange programme. As an English-medium Turkish univeristy with an international profile, Yasar University welcomes students from all over the world.

Please complete the following application form in its entirety and provide all additional required documents and attachments. The international office and exchange coordinator at the student's home university will guide the student and coordinate with the Yasar University International Office.

Additional required documents and attachments

1) Letter of Intent
A short essay (approximately 300 words) outlining the reasons why you would like to participate in the exchange programme.

2) Reference Letter
A reference letter, supporting your application for the exchange programme. The letter should be written by an instructor, mentor or supervisor, who can give an appraisal of your academic work and demonstrate your suitability for the programme.

3) Academic Transcript

## I. Personal Information

Title : Mr / Ms / Dr
Name and Surname : .....
Date of birth (dd/mm/yyyy) : .....
Country of birth : .....
Country / Countries of citizenship : .....
Passport number : .....

## II. Contact Details

Home address : .....
.....
Postal code : .....
City : .....
Country : .....
Home telephone (with international code) : .....
Mobile phone (with international code) : .....
e-mail : .....
Mailing address (if different from home address) : .....
.....
.....

## III. Home University Details

Name of home university : .....
Contact person/exchange coordinator : .....
Current school / programme : .....
Current level / year of study : .....
Grade point average (GPA) : .....

## IV. Date of Exchange at Yasar University

Name of programme : .....

Semester (date) of exchange : .....

## V. Reference Letter

Please attach one reference letter. Supply contact details of your referee below.

Name of referee : .....

Name of education institution : .....

Address : .....

.....

e-mail : .....

## VI. Health and Emergency Information:

Exchange students staying for longer than 6 months must take out a local health insurance policy with the Turkish Social Security Institution (SGK), but may also keep a personal insurance policy.

Exchange students staying less than 6 months are required to have personal insurance policy for any travels outside Turkey.

**Personal health insurance policy** (if applicable) : .....

.....

**Health/medical issues** : .....

.....

**If the student requires special services due to disability, please specify :** .....

.....

**Emergency contact details**

Name : ..... **Relation to Student :** .....

Home address : .....

Postal code : .....

City : ..... **Country :** .....

Home telephone (with international code) : .....

Mobile phone (with international code) : .....

e-mail : .....

## VII. Attachments

**Please attach the following documents to this application form:**

**a) Letter of Intent:**

A short essay (approximately 300 words) outlining the reasons why you would like to participate in the Exchange Programme.

**b) Academic transcript:**

A copy of your academic transcript, available from the Student Affairs Office

**c) Reference Letter:**

A reference letter, supporting your application for the Exchange Programme, should be submitted in a sealed envelope. The letter should be written by an instructor, mentor or supervisor, who can give an appraisal of your academic work and demonstrate your suitability for the programme.

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## VIII. Exchange Study Plan

| Exchange Program Subject | | | Corresponding Yasar University Subject | | |
|---|---|---|---|---|---|
| Code | Subject Title | Credits | Code | Subject Title | Credits |
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I confirm that all the information provided on this application form is correct in every detail and agree to the terms as outlined.
I understand that my application or enrollment can be cancelled if the information and/or documents supplied are found to be incorrect, false or distorted.

**Applicant's signature** **Date**

Your International Office/Exchange Coordinator should send this application with the supporting documents to the Yasar University International Office.

**International Office**
**Yasar University**
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