Troubleshooting for Errors

1. **Do you have a login/password issue?**

    If you have trouble logging in, connect directly with the IT Office at empowersis@fccollege.edu.pk

2. **Time Frame**

    Registration opens for a specific time period. You cannot register outside that period. Make sure to check the online Academic Calendar to meet the deadlines.

3. **Time Conflict**

    Ensure not to register for two courses at the same time and day. Empower will not allow you to register two courses with similar timings.

4. **Studied a course in FSc/A-levels?**

    Do not register for a course if you have not studied its pre-requisite in A-Levels/ FSc. Empower will give you an error and will not allow registration until you acknowledge! For instance, if you have not studied Biology during FSc/ A-Levels do not register for BIOL102 or BIOL 105. If you have not studied the pre-requisite, the instructor has the right to drop you from the course.

Following is the list of courses that may not be registered,
if pre-requsites have not been studied at the Intermediate Level.

- BIOL   102
- BIOL   105
- CHEM   150
- CHEM   160
- CHEM   170
- CHEM   250
- CHEM   270
- COMP   113/MATH 106
- COMP   206
- MATH   102
- MATH   103
- MATH   107
- MATH   212
- PHYS   102
- PHYS   103
- PHYS   104

Click on acknowledge if you have studied, **OR**

Delete and choose some other course if you have **NOT** studied
the pre-requisite at intermediate level.

5. **Are there enough seats?**

   If seats are full, the check box on the extreme right of the screen will disappear. Choose some other section, in this case.

6. **Are you repeating a course with a D?**

   You should only repeat a course if you have a D or F in it or have officially withdrawn from the course. No credit will be given to students who repeat to improve their grades.

   If you repeat a course for which the grade has not been applied on your transcript yet, it is your responsibility to drop this course if your grade is C minus or higher. Otherwise, the course will be withdrawn administratively.

   Only if you have earned a D or F, click on the Acknowledge button to repeat the course.

7. **Have you taken the Pre-Requisite?**

   If you have not studied a pre-requisite of the course you will not be able to register it. You can only register for courses if you have fulfilled all pre-requisites for them.

   Delete and choose some other course if you have **NOT** studied the pre-requisite for it.

8. **Have you attained the minimum CGPA requirement?**

If you do not meet the minimum CGPA requirement the system will show an error and will not let you register. This usually happens when you register Internship courses.

You must forgo this course and add again at a later stage, when you have attained the minimum CGPA required.

9. **Do you belong to a major or specialization requirement?**

You will not be able to register for courses that are only available to specific majors or specializations. If you have not declared a major or specialization officially, avoid registering such courses.

10. **Do you belong to a specific class division?**
(Freshmen, Sophomore, Junior, Senior)

Some courses can only be registered if you have attained the correct class division e.g. Junior or Senior. The system will not allow you to register if you do not have the required credits to be a Junior or a Senior.