

MCB Live

1. Bill Payment after adding Beneficiary:

a) Add Biller

1. Log in the MCB Live
2. On dashboard, click on Hamburger/main menu option >> click on 'Payment'
3. From the submenu, select 'Add Biller' option
4. Select *Education Fee* from *Category* drop down menu.
5. Select *FC College (Hostel/Security/Tuition Fee)* from *Biller Name* drop down menu.
6. Enter *Student ID* and Press validate.
7. After validation of the biller, Enter a unique *Biller Nickname* and click on *submit*.
8. Review the information and click *Confirm*
9. Enter the OTP received on registered mobile number or email address and click on *Submit*. On Screen Confirmation will be displayed & user will be intimated via SMS or email

b) Pay Bill:

1. On dashboard, under quick link option click on 'Bill Payment'
2. Select *Education* from *Category* LOV.
3. Select the already added Biller and click on *Pay*
4. Select the account in the *Pay From* field and click on *Submit*.
5. Review the information and click on *Confirm*.
6. Enter the OTP received on registered mobile number or email address and click on *Submit*. On Screen Confirmation will be displayed & user will be intimated via SMS or email

2. Bill Payment without adding Beneficiary:

Quick Bill Pay

1. Log in the MCB Live
2. On dashboard, click on Hamburger/main menu option >> click on 'Payment'
3. From the submenu, select *Quick Bill Pay*
4. Select *Education Fee* from *Category* drop down menu.
5. Select *FC College (Hostel/Security/Tuition Fee)* from *Biller Name* drop down menu.
6. Enter *Student ID* and validate and click on *submit*.
7. Review the information and click *Confirm*
8. Enter the OTP received on registered mobile number or email address and click on *Submit*. On Screen Confirmation will be displayed & user will be intimated via SMS or email

MCB Internet Banking Payment Flow:

STEP1: Beneficiary Management

- After login MCB Internet Banking from the Menu Bar >> Select option 'Bill Payment'
- Click on option 'Register Biller' on the left side
- Click on option 'Add new Biller' on the bottom right corner
- Register Bill Screen will be displayed, Select Biller >> Enter Consumer Number >> enter a Nick name >> Click Submit >> on next screen verify the details & press confirm.
- Enter OTP of 4 digits send on registered email address, biller will be added successfully
- User will be intimated via SMS & on-screen confirmation

Step#2 (PAY Bill):

- Menu>> Bill payment >>Pay Bill>>Select registered Biller>> Desired Account >> added beneficiary>> press submit
- Details of the Bill will be displayed, after verifying the details, press submit

Bill Payment will be performed successfully & confirmation on registered email address & mobile number will be sent