

Instructions for Fee Payments through Online Fee Payment Channels

HBL Internet Banking:

1. Login to HBL Internet Banking (<https://www.hblibank.com.pk/Login>) using your HBL Login ID and Password.
2. Click on 'Pay'. Click on '+Make New Payment'.
3. Select category 'Education'.
4. Select 'Forman Christian College'.
5. Enter your roll number (As per same instructions above) and select purpose of payment.
6. Proceed next. Enter amount to be paid and proceed next.
7. Enter 'One Time Password-OTP' sent by HBL at your registered mobile number/email with HBL.
8. Enter your transaction password and proceed with 'Pay' to complete the transaction.

HBL Mobile App:

1. Login to HBL Mobile App using your HBL Login ID and Password.
2. Click on 'Pay'. Click on '+Make New Payment'.
3. Select category 'Education'.
4. Select 'Forman Christian College' from the institutions.
5. Enter your roll number (As per instructions above) and select purpose of payment. Proceed next.
6. Enter amount to be paid and proceed next.
7. 'One Time Password-OTP' sent by HBL at your registered mobile number/email with HBL shall automatically be updated. Proceed next.
8. Enter your transaction password and proceed with 'Pay' to complete the transaction.

Konnect by HBL Customer App:

1. Login to Konnect by HBL App using your Login ID and Password.
2. Click on 'Payments'. Click on '+' sign to begin.
3. Select category 'Education'.
4. Select 'Forman Christian College' from the bill company.
5. Enter amount to be paid and select purpose of payment. Proceed next.
6. Enter 'One Time Password-OTP' sent by HBL at your registered mobile number.
7. Submit to process the payment.

Meezan Bank Online Internet Banking/Mobile Applications:

1. Login your Meezan Bank Mobile App or Internet Banking.
2. Go to bill payment menu and add bill.
3. Select FC College for beneficiary addition.
4. Enter your roll number as per above instructions regarding entering roll numbers.
5. After successful addition, just tap/click at your bill for payment.
6. Confirmation screen will appear to process your payment.
7. After successful payment, you can download receipt or take screenshots from mobile app for your record.

UBL Internet Banking:

1. Login to UBL Netbanking (<https://www.ubldigital.com/>).
2. Click on "Internet Banking Login" and enter your username and password to login.
3. Enter the 'OTP' sent to your registered mobile number and click 'Confirm'
4. Click on 'My Payments' tab and select 'Fee Payment' in the dropdown menu
5. Click on 'Add Fee Account' in the 'Fee Payment' dialogue box
6. Click 'Forman Christian College' from the dropdown menu in the 'Organization Name' and select 'Pay Type'.
7. Enter the 'Student ID' and click 'Add'. Netbanking will automatically populate the data
8. Click on 'Pay' tab appearing against Student ID for payment
9. Select the account through which payment is to be processed, from 'Pay from' option in the dropdown menu
10. Enter comments and click on 'Pay'
11. Enter the Netbanking T-pin and click 'Confirm'
12. Payment confirmation screen will appear. Click on 'Check your transaction status'
13. After successful payment, the transaction status will appear as successful.

UBL Mobile App:

1. Login to UBL Digital App using login ID and password
2. Click on the 'Payments' section
3. In the payments sections, select 'Fee Payment'
4. Click on 'Add a new Fee Payment' option
5. Click on 'Select Institute' option and select "FCC – Tuition Fee, FCC-Security Fee, FCC-Hostel Fee" according to the nature of transaction and click Next.
6. In the 'Enter Fee Details' section, add the Student ID and click Next.
7. Enter the amount and click confirm.

MCB Live:

1. Bill Payment after adding Beneficiary:

a) Add Biller

1. Log in the MCB Live
2. On dashboard, click on Hamburger/main menu option >> click on 'Payment'
3. From the submenu, select 'Add Biller' option
4. Select Education Fee from Category drop down menu.
5. Select FC College (Hostel/Security/Tuition Fee) from Biller Name drop down menu.
6. Enter Student ID and Press validate.
7. After validation of the biller, Enter a unique Biller Nickname and click on submit.
8. Review the information and click Confirm
9. Enter the OTP received on registered mobile number or email address and click on Submit.
On Screen Confirmation will be displayed & user will be intimated via SMS or email

b) Pay Bill:

1. On dashboard, under quick link option click on 'Bill Payment'
2. Select Education from Category LOV.
3. Select the already added Biller and click on Pay
4. Select the account in the Pay From field and click on Submit.
5. Review the information and click on Confirm.
6. Enter the OTP received on registered mobile number or email address and click on Submit.
On Screen Confirmation will be displayed & user will be intimated via SMS or email

2. Bill Payment without adding Beneficiary:

Quick Bill Pay

1. Log in the MCB Live
2. On dashboard, click on Hamburger/main menu option >> click on 'Payment'
3. From the submenu, select Quick Bill Pay
4. Select Education Fee from Category drop down menu.
5. Select FC College (Hostel/Security/Tuition Fee) from Biller Name drop down menu.
6. Enter Student ID and validate and click on submit.
7. Review the information and click Confirm
8. Enter the OTP received on registered mobile number or email address and click on Submit.
On Screen Confirmation will be displayed & user will be intimated via SMS or email