

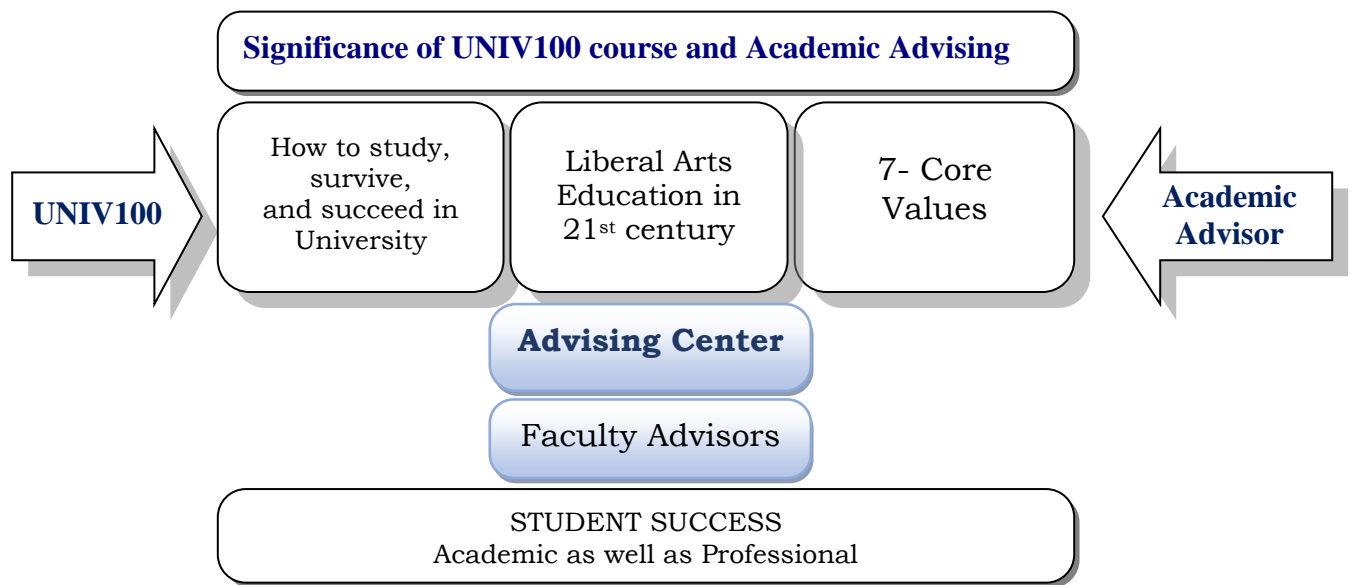
# Forman Experience Faculty Orientation Key concepts

**Credit hour :** One hour in class per week equals to one credit hour. Two hours in Lab = one credit hour.

**Semester :** A semester is equal to 15 weeks . There will be two semesters in a year.  
Summer and winter semester are optional to take but important to complete your respective degree on time.  
Fall & Spring classes meet either Tues/Thurs or Mon/Wed/Fri.  
Summer and Winter classes meet daily.

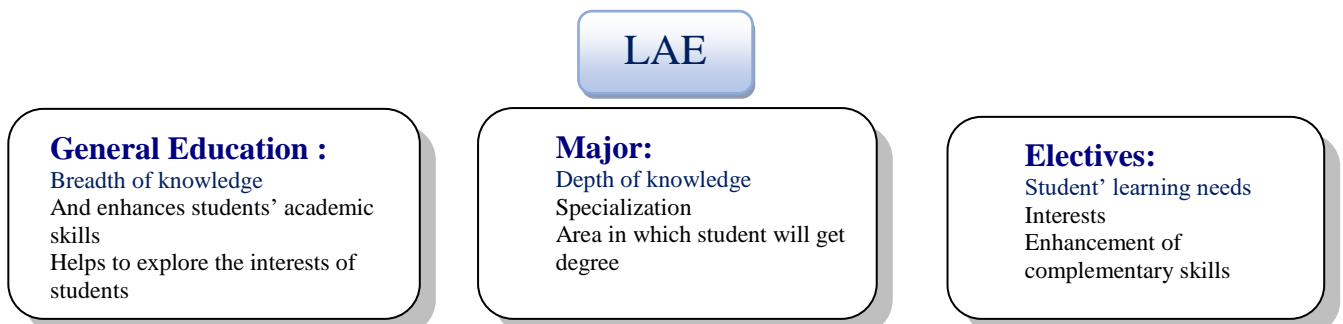
**Degree Requirements:**

- 130 credits
- Complete all General Education requirements
- 12 upper level courses (300 to 400 level courses)
- Complete all requirements for a major
- Cumulative Grade Point Average of 2.0 or above.



**Important Terms to know:** (details are given in Student’s Handbook as well as in the Catalog 2019-2020)

- Prerequisite: A course required to be taken before taking another course.
- Academic Probation: The warning a student receives if their CGPA falls below the acceptable level of academic progress. This is 1.50 for students with less than 36 credit hours, 1.75 for students with 36 to 64 credit hours, and 2.0 for students with 65 or more credit hours.
- Add/Drop withdrawals
- Grading System
- **Transfer Credits and A Level-based Credits.**
- Course Load Policies
- Freshman, Sophomores ,Juniors ,Seniors and Vice Rector’s list etc.



## Exemptions and Credits:

### Complete URDU Exemption:

Exemption for URDU 101 is granted by the Vice Rector for the following types of academic backgrounds:

- Students coming from American High School systems
- Foreign students from a different High School system than Pakistan
- Students who studied URDU as a second language/Easy Urdu in O Levels

An exemption of URDU 101 requires substitution of another course in the Humanities. It is the student's responsibility to have this course properly substituted by the Academic Office.

### FEAT-Based Exemption

MATH 100:

Students who achieve a score of 75 or higher on the Forman Entrance Admissions Test (FEAT) are exempt from studying Math 100. Exemption of Math 100 through FEAT requires that any course with a MATH prefix from the Science and Mathematics category course be studied to replace this general education requirement.

### Transfer-based Exemption (UNIV 100)

Students who transfer into FCCU with 60 or more credits are exempt from studying UNIV 100. This is given at the time of transfer and admission and is not credit based. The required credits must be earned through study of an additional course in the humanities category.

### Exemption Requiring Substitution

Exemptions made in the above manner require course substitution by appropriately replacing the exempted course for degree audit purposes. Replacement must be done in consultation with the academic advisor and notified to the Academic Office after grading in the replacement course appears on the transcript.

### A Level-based Credit

Students admitted with an A Level or an International Baccalaureate (IB) background can receive credit for the following list of courses provided they obtained a grade of 'C' or higher on the International Baccalaureate (IB) or A Level exam. A Level subsidiary results (AS) do not qualify for receipt of credit in this manner. This is subject to provision of the IBCC (Inter Board Committee of Chairman) equivalence certificate.

If students have not yet received their official A Level results, they are requested to refrain from registering the equivalent course during their first semester at FCCU. They should seek the help of their advisor in choosing an alternative and suitable general education course.

A Level Exam	Forman Equivalent Course Credit	A Level Exam	Forman Equivalent Course Credit
Biological Science	BIOL 105	Pure Mathematics 3	MATH 102
Chemistry	CHEM 100	Physics	PHYS 100
Computer Science	CSCS 100	Psychology	PSYC 100
Economics	ECON 100	Islamic Studies	ISLM 101
Geography	GEOG 101	Christian Studies	CRST 152
History	HIST 102	Sociology	SOCL 100
Pure Mathematics 1 or 2	MATH 101	Urdu	URDU 103

**Advisors are the persons who could make student life easier at FCC and help them in understanding the Semester System and Degree requirements.**

Therefore, it is requested to please contact your Advisees before course(s) registration in each semester and discuss their Academic Plans so that they may be able to choose the appropriate course(s) and complete their respective Degree on time.

Feel free to contact undersigned for any question or query.

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