

Financial Aid Application Procedure & Documents list 2022-2023

How to apply for Financial Aid?

Interested candidates are required to follow the given steps:

Step 1: Send email at financialaid@fccollege.edu.pk from student official Email ID to get financial aid form.

Step 2: Online access (username and password) of the financial aid application will be emailed.

Step 3: After filling out and submitting the online financial aid form, printed copy of online form along with all the required documents should submit on/ before the prescribed deadline in person at financial aid office window #15 or send at the following mailing address through courier:

Room # 15, Financial Aid and Scholarships Office
Ahmed Saeed Admin Block
Forman Christian College (A Chartered University)
Ferozpur Road, Lahore
Phone: 04299231581-88 Ext 331

Please note that Rs.500 (financial aid application processing fee) will be charged under FCC student billing account after issuance of financial aid form.

List of documents to be attached with Financial Aid Form

General Documents

1	Copy of CNIC (above age 18) and B form (below age 18), of all members of the family
2	Character Certificate (For newly admitted students)
3	Conduct Certificate duly signed by Chief Proctor (For existing students only)
4	Kinship Proof : Copy of Result Card/Degree or Alumni Card (If any)
5	Copy of Death/Disability Certificate (If any)

Income Documents

1	Salary Slip of Last Month, Tax Return and 3 Years Bank Statement for Salaried Persons
2	Income Certificate on Business Letter Head, Tax Return and 3 Years Business Bank Statement for Self-Employed or Businessman
3	Resignation/Termination Letter if Jobless (Daily Wagers/ Private Workers Must Provide an Affidavit with Explanation of Loss of Work)
4	Copy of Complete Pension Book / Retirement Order/ Final Settlements
5	Copy of any Rental/Lease Agreement for Income Generation
6	Remittance Receipt must be Provided for Overseas Employment
7	Any Saving Certificates/ Bonds/ Stocks Generating Income
8	Land/Agriculture Proof (Fard-e-Malkiat, Income Certificate on Stamp Paper, 3 Years Bank Statement)
9	A Certificate/Proof/ Legal Affidavit in case of any other Income Source

Expenses Documents

1	Copy of Utility Bills (Last month) – Electricity, Water, Gas, Telephone etc
2	Fee Payment Receipts of Sibling(s)
3	Fee Concession (Scholarship/Loan) Documents
4	Copy of Rental/Lease Agreement
5	Copy of Loan Document
6	Medical Bills/ Expenditure Related Documents
7	Any other document/proof demonstrating financial need