



FORMAN CHRISTIAN COLLEGE
(A CHARTERED UNIVERSITY)

Change of Degree Program Form for Undergraduate Students

Student Name: _____ Roll No: _____ Date: _____

(Old) Program: Major:

Switching to →

(New) Program: Major:	Effective Term
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Reason (why do I need to change my program?): _____

Approval by: Chairperson of accepting program (OR Head of Academic Advising Center in case of BST): _____

Signature: _____

Date: _____

Step 1: Admissions Office

New Program ID

Signature

Step 2: Academic Services Office

To implement in term

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Signature

Step 3: Academic Advising Office

To assign new Major/Advisor/Specialization

Signature

Step 4: Accounts Office

Tuition Structure/ID

Signature

Step 5: Student's ID card office For changing of Program information

Signature

Student's Email address: _____

I hereby declare that all the information above is correct: _____

Student Signature

Return this form to the Academic Services Office (ASO)

Keep a copy for your own records